

LESSON PLAN

Discipline: Elect.+Comp.Sc.+E&TC Engg.	Semester: First (1 st)	Name of the Faculty: Mrs. S.Pati
Subject: Communicative English	No. of days/week class allotted: Five (5)	Semester from Date: 25.10.22 to Date:31.01.23 No. of Weeks: 15
WEEK	CLASS DAY	THEORY TOPICS
1 st	1 st	Introduction
	2 nd	Skimming the Gist and Scanning for necessary information.
	3 rd	Cont..
	4 th	Close reading for inference and evaluation
	5 th	Main idea and supporting points
2 nd	1 st	Guessing the meaning of un-familiar words
	2 nd	Note making
	3 rd	Cont..
	4 th	Summarizing
	5 th	Supplying a suitable title
3 rd	1 st	Review Class
	2 nd	Standing up for Yourself: By Yevgeny Yevtushenko Introduction
	3 rd	Discussion
	4 th	Conclusion
	5 th	The magic of team work: By Sam pitroda--Introduction
4 th	1 st	Discussion
	2 nd	Conclusion
	3 rd	Monthly Test-1
	4 th	Inchcape Rock By Robert Southey
	5 th	Cont.
5 th	1 st	To My True Friend By Elizabeth Pinard
	2 nd	Cont.
	3 rd	Review Class
	4 th	Use of Synonyms
	5 th	Use of Antonyms

6 th	1 st	Same Word used in different Situation and in Different Meaning
	2 nd	Single Word Substitute
	3 rd	Cont.
	4 th	Review Class
	5 th	Countable and Uncountable Noun
7 th	1 st	Monthly Test-2
	2 nd	Articles and Determiners
	3 rd	Cont.
	4 th	Modal verbs & Usage
	5 th	Tenses
8 th	1 st	Cont.
	2 nd	Voice Change
	3 rd	Subject-Verb Agreement
	4 th	Review Class
	5 th	Paragraph writing, Meaning and Method
9 th	1 st	Features of Paragraph Writing Topic Statement, Supporting Points and Plot Compatibility
	2 nd	Developing Ideas into Paragraph
	3 rd	Describing Place, Person, Object, Situation and any general topic of interest
	4 th	Notice
	5 th	Agenda
10 th	1 st	Report Writing (Format of a Report, Reporting an Event/ News)
	2 nd	Monthly Test-3
	3 rd	Writing Personal Letter
	4 th	Letter to the Principal, Librarian
	5 th	Letter to Head of the Dept. and Hostel Superintendent
11 th	1 st	Cont.
	2 nd	Writing Business Letters:
	3 rd	Cont.
	4 th	Job Application and CV (Feature, Format and Example)
	5 th	Review Class
	1 st	Meaning, Definition and Concept of Communication
	2 nd	Good communication and bad communication

12 th	3 rd	Cont.
	4 th	Communication Model (One way Communication model and Two-way Communication model with examples)
	5 th	Process of communication and Factors responsible for It (Sender, Message, channel, Receiver/Audience, Feedback, Noise and Context)
13 th	1 st	Meaning of Professional Communication
	2 nd	Types of Professional Communication
	3 rd	Formal or Systematic Communication
	4 th	Informal Communication
	5 th	Grape vine Communication
14 th	1 st	Monthly Test-4
	2 nd	Meaning of Non-Verbal Communication
	3 rd	Different areas of Non-Verbal Communication
	4 th	Kinesics or Body Language
	5 th	Proxemics or Spatial language
15 th	1 st	Language of Signs and Symbols
	2 nd	Review Class
	3 rd	Revision Class
	4 th	Revision Class
	5 th	Revision Class